

## **Rules & Regulations**

- 1. Children should attend school wearing proper school uniform.
- 2. A laminated identity card with full name, class, division, photo, home address, telephone/mobile number and a handkerchief should be pinned to their uniform without fail. Any change of address or telephone /mobile number should be intimated in writing to the class teachers.
- 3. Children should be punctual and regular in attendance. When sick, children should not be sent to school. Children remaining absent for more than 2 days should produce a leave letter. In case of sick leave, a medical certificate should be produced. All leaves should be filled up in the calendar.

## 4. Foot wear:

Rainy season: Black rainy shoes/Sandals (With Velcro only)

Other season: Black shoes (With Velcro only) and white socks

- 5. Children should wear a raincoat during rains.
- 6. They should carry a small light bag with a tiffin box, water bottle, a napkin &the calendar.
- 7. The child's name, class/division should be written preferably with oil paint on all articles-bag, water bottle, lunch box, raincoat for easy identification.
- 8. Children should strictly carry a snack box containing healthy & nutritious snack according to the food chart provided by the school.
- 9. Do not send book/slates. These are provided in the school.
- 10. Children should not wear any expensive jewelry. Bangles, flowers, payals, kajal, etc are strictly to be avoided.
- 11. Parents meeting will be held to discuss academic & other matters. Parents should attend the meeting regularly and calendar should be brought for all the meetings.
- 12. Parents are requested not to bring any gifts for the teachers & No return gifts for children on birthdays. Children can come in colour dress to school on their birthdays.
- 13. The last working day of every month will be a holiday.
- 14. Your co-operation is earnestly solicited.